

Henry C. Adams Library  
Board Minutes  
Tuesday November 28, 2023

**Members present:** Darren Mosher, Jana Oppendike, Beth Jacobs, Heather Strike, Connie Johnson, Elizabeth Swatos, Hollie Phillips and Librarian Amanda Burger. **Members Absent:** Nikki Weidel, Heather Minssen.

**Call to Order:** The meeting was called to order by President Jacobs at 7:04 PM.

**Minutes:** October minutes approved as presented.

**Reports:**

**Treasurer:** Treasurer Strike presented the report. Approved as presented. Treasurer Strike noted that \$1,000.00 was received for the new bench. Cost was \$1,111.95. We will cover the difference. \$10,000 from the Sharon Ready estate has not been received yet. City treasurer asked to have the payroll turned in by the 25<sup>th</sup> of the month.

**Librarian:** Amanda Burger reported that 20 kids came to the Craft & Story hour. The next Meditation class will be December 11<sup>th</sup>. Lifescape Senior Volunteers will host a Christmas card making party on December 8<sup>th</sup>. Cards to be sent to area nursing homes and Hospices. 5 years of the Echo were sent to the State of Illinois Museum for microfilming.

**City Council:** No one attended.

**Committees:**

**Finance:** No report

**Building:** Darren Mosher brought ceiling tile samples. It was agreed to have the white "Easy Elegance" tiles for the ceiling. The gutters have been cleaned. The stairway railing needs to be repaired. Mark Miller has been contacted again about the delay in the elevator project. No progress has been made.

**Service & Policy:** No report.

**Old Business:** A thank you was expressed for the Library's float entry to the parade.

**New Business:**

Motion made by Darren M., seconded by Hollie Phillips to pay the monthly bills. Motion carried.

The City sent the proposal for a 12 year extension of the TIF District wanting a signed letter of approval. A motion was made to table the request until further information is received by Darren M. and seconded by Elizabeth S. Motion carried.

**Executive Session:** The board went into executive session to discuss bonuses. It was moved to give a Holiday bonus of \$200 to the librarian and \$75 to the rest of the employees by Darren M. and seconded by Hollie P. Motion carried. Motion made to close executive session by Darren M, seconded by Elizabeth S. Motion carried.

**Next meeting:** Tuesday, December 19 at 7 PM.

**Adjourned:** 7:40 PM Respectfully submitted: Connie Johnson, secretary