

Henry C. Adams Library
Board Minutes
Wednesday, October 23, 2024

Members present: Beth Jacobs, Nikki Weidel, Elizabeth Swatos, Jana Oppendike, Connie Johnson, Amanda Burger. Absent: Jennifer Sleeman, Darren Mosher, Heather Minssen, Hollie Pearce.

Call to Order: The meeting was called to order by President Beth Jacobs at 7:10 PM. Meeting was rescheduled due to lack of a quorum available on Tuesday, October 22nd. A letter of resignation was presented to the board from Darren Mosher. Resignation was reluctantly received.

Minutes: Typing error corrected. Approved as corrected.

Reports:

Treasurer: Elizabeth Swatos presented the report. Decided to wait for final bill from the architect to determine if he needs to be contacted.

Librarian: Amanda Burger reported the first LEGO club was well attended and plans to continue to meet the last Saturday of every month. Story and Craft Hour will be held November 9th and Toddler Story Hour will be November 4th. The elevator emergency smoke/carbon detector had to have another relay put in since the alarm system keeps activating. SBM assembled and delivered two new book shelves. Lectronics, Inc. have completed their IT improvements and is working well. Mike Howard hopes to start wall plastering this week..He has been given a key so he may work during off hours.

City Council: Jana O. attended in October. Beth J. to attend in November.

Committees:

Finance: No report.

Building: Amanda B. presented the invoice from Strike's Electric for the new lights for the main part of the library - \$18,726.50. Final bill will be for labor and miscellaneous items used.

Service & Policy: The committee will be reviewing our policies in January.

Old Business:

Our copier lease the SBM needs to be renewed. A new Sharp BP-C535WD will be provided and includes parts, labor, supplies and all service calls. 60 month lease is \$117.00. A motion was made by Beth J., seconded by Jana O. to renew the lease. Motion carried.

New Business:

Motion made by Beth J., seconded by Elizabeth S. to pay the monthly bills. Motion carried.

Amanda B. reported the she signed up for the annual Christmas parade and will purchase candy for Halloween and parade.

Next Meeting: Tuesday, November 26, 2024

Adjourned: 7:44 PM

Respectfully submitted: Connie Johnson, secretary